

Annex to Circular No.02 of 2026 on New Rates of Allowances in PSO 2011

Order no.	Order under PSO 2011	Clause	Description	Existing Rates	Approved New Rates	Remarks
64 (e)	WAGES/ALLOWANCES FOR STUDENTS ON TEMPORARY ATTACHMENT/EMPLOYMENT	(i)	Post-Secondary	SR500/ week	SR1000/week	
		(ii)	Secondary	SR300/week	SR700/week	
69 (a)	PAYMENT OF ALLOWANCES FOR DUTY JOURNEYS WITHIN THE REPUBLIC NOT INVOLVING TRANSFER	1 (i)	Reasonable expenses for board and lodgings (need to define lodgings) up to a maximum of SR650 per night where the employee stays at a hotel or guest house;	SR650 /night	SR2000/night	New provision
		1 (ii)	Reasonable expenses for board and lodgings up to a maximum of SR435 per night where the employee stays otherwise than in a hotel or guest house;	SR435/night	SR1000/night	
		1 (iii)	an employee who is provided with lodgings will be eligible to receive SR500 per night.	SR0.00	SR500/night	
70	SUBSISTENCE ALLOWANCE	b (x)	Where an employee is transferred to one of the inner islands and where his/her employing organisation is unable to provide accommodation for him/her, the employee will be eligible to receive subsistence allowance up to SR15000 per month to assist him/her towards the accommodation expenses, until such time that his/her employing	SR0.00	15000/month	New provision

			organisation is able to provide suitable accommodation.			
71	REFUND OF MEAL CHARGES	(b)	The cost of the lunch shall be up to a maximum of SR300. The cost of tea or coffee or other beverages taken between meals is not reimbursable.	75/day	300/day	
			Lodging in hotel with full food		SR500.00	New Provision
			Lodging in private with full food		SR500.00	New Provision
			Lodging half day		SR200.00	New provision
		(c)	Where an employee travelling in circumstances described in paragraph (a) makes his/her own arrangements for meals, the employee will be eligible to claim subsistence allowance of SR100 without production of any receipted bill.	SR0.00	SR100.00	
73	REIMBURSEMENT OF ENTERTAINMENT COSTS	(a) (i)	Cocktail Parties	SR65/head	SR300/head	
		(a)(ii)	Lunches	SR150/head	SR450/head	
		(a) (iii)	Dinners	SR185/head	SR550/head	
74	OUTFIT ALLOWANCE	(a)	Employees who travel once a year SR3,000	SR3,000.00	SR4,000.00	
			Employees who travel four to six times a year SR4,500	SR4,500.00	SR5,500.00	
			Employees who travel over six times a year	SR6,500.00	SR7,500.00	

75	CLOTHING ALLOWANCE	(a)	An employee who proceeds on overseas training shall receive a clothing allowance of SR1500/- per annum regardless of the period or venue of training if the sponsoring organisation does not provide for such an allowance.	SR1,500.00	SR4,000.00	
78	TRANSPORT ALLOWANCE	(i)	Motor Car	SR4.15/KM	SR8.30/KM	
		(ii)	Motor Cycle	SR3.55/KM	SR7.10/KM	
79	BICYCLE ALLOWANCE		Where an employee is regularly required to use his/her own bicycle on duty and to cover a substantial distance, he/she may be paid, at the discretion of his/her Accounting Officer, a commuted bicycle allowance at the rate of SR120 per month.	SR120/month	SR500/month	
80	DRIVING ALLOWANCE	(b)	A driving allowance shall be paid when an employee who is not employed as driver is expected to undertake driving duties alongside his/her own duties.	SR300/month	SR1000/month	
82	DISTURBANCE ALLOWANCE	(a) (ii)	Between Mahe, Praslin, La Digue, Silhouette or inner islands	1125.00 once	SR2000.00 once	
		(a) (iii)	To outer islands	1450.00 once	SR2500.00 once	

		(b)	Notwithstanding clause (a) an employee who is required to proceed to an outer island (e.g. on relief duty) for a period less than three months shall be paid a disturbance of allowance of SR1500.	SR0.00	SR1,500.00	
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